



Republic of the Philippines
PROVINCE OF CAGAYAN
Municipality of Peñablanca

PROVINCIAL BIDS AND AWARDS COMMITTEE

**INVITATION FOR NEGOTIATED PROCUREMENT
DUE TO TWO FAILED BIDDINGS**

Supply and Delivery of One (1) Unit Brand New Response/Transport Vehicle

1. The Provincial Government of Cagayan intends to procure the project/contract: “Supply and Delivery of One (1) Unit Brand New Response/Transport Vehicle” with the Approved Budget for the Contract (ABC) of P 2,792,000.00
2. The Provincial Government of Cagayan through its Bids and Awards Committee (BAC) now invites technically, legally and financially capable suppliers for the negotiation of the procurement of One (1) Unit Brand New Response/Transport Vehicle.
3. The procurement procedure for this requirement is Negotiated Procurement pursuant to Section 53.1 of the Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184, otherwise known as the “Government Procurement Reform Act”, including Annex H thereof.

The BAC will engage in negotiations with at least 3 suppliers to ensure effective competition. The selection of the successful offer shall be based on the best and final offer that will be submitted on the specified date shown below, and which would meet the minimum technical specifications required.

4. Interested bidders may obtain further information from Bids and Awards Committee - Goods and Services (BAC-GS) of the Provincial Government of Cagayan and inspect the Bidding Documents at the address given below during Mondays to Fridays from 8:00 A.M. to 5:00 P.M.

A complete set of Bidding Documents may be acquired by interested Bidders on May 17, 2022 from the address below/Cagayan.gov.ph upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of P5,000.00.

5. Interested bidders may attend the procurement activities or join the activities via Google meetings.
6. The schedule of negotiation activities is herein stated below:

Activities	Schedule	Venue
Issuance and availability of Negotiation Documents	April 27-May 17 (8:00 am-5:00 pm)	BAC Conference Hall, 2nd Floor GSO Building, Capitol Hills, Alimannao Peñablanca Cagayan
Pre-negotiation conference	May 4, 2022 (10:30 am)	
Deadline for the Submission of Negotiation Documents (Proposal)	May 17, 2022 (8:00 am)	
Opening of Negotiation Documents (Proposal)	May 17, 2022 (10:30 am)	

7. Interested bidders shall submit the following documents in sealed envelopes labeled as “Negotiation Documents”, with the title of the procurement project, name of the bidder, address of the Bidder and contact details of the bidder addressed to the undersigned:

Technical Component

1. Eligibility Requirements

Class "A" Documents

Legal Documents:

- a. Department of Trade and Industry (DTI) business name registration, SEC registration certificate or Cooperative Development Authority (CDA) registration certificate, whichever may be appropriate under existing laws of the Philippines;
- b. Valid and current Mayor's / Business permit where the principal place of the business is located;
- c. Tax Clearance as finally reviewed and approved by the Bureau of Internal Revenue (BIR);

Technical Documents:

- a. Statement of all the prospective bidder’s ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity; (Annex I)

- b. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid within the last five (5) years which must be equivalent to at least 50% of the ABC. (Annex II)

Any of the following documents must be submitted corresponding to listed contract per submitted Annex II:

- Copy of End User’s Acceptance
- Official Receipts; or
- Sales Invoice

Financial Documents:

- a. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years;
 - b. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) which shall be in accordance with Section 23.4 of the revised IRR-A; or a commitment from a Universal or Commercial Bank to extend a credit line if awarded the contract to be bid, which shall be at least equal to ten percent (10%) of the approved budget for the contract to be bid;
2. Bid Security as to form, amount and validity period;
- a. Cash or cashiers/managers check, bank/draft guarantee or irrevocable letter of credit issued by a universal or commercial bank (2% of the ABC; or
 - b. Surety bond (5% of the ABC) with a certificate from the Insurance Commission;
- or
- c. Bid Securing Declaration (Annex III)
- 3.a. Compliance to Technical Specifications; (to include brochures) (Annex IV)
- b. Production / Delivery Schedule;
 - c. Manpower requirement;
 - d. After Sales Service/ Parts Warranty;
4. Omnibus Sworn Statement using the prescribed form (latest with ten (10) asseverations) ;(Annex V)

5. PhilGEPS Registration Certificate.
6. Latest Income and Business Tax Return.
7. Authority of the Signatory

Second Envelope

Financial Component

1. Bid Form (**Annex VI**)
 2. Price Schedule (**Annex VII**)
8. The Provincial Government of Cagayan reserves the right to accept or reject any proposal and to terminate the procurement process at any time prior to awarding of contract, without thereby incurring any liability to the affected suppliers.

For further information, please contact:

IAN LUIS C. AGUILA

Head, BAC Secretariat

Capitol Hills, Peñablanca, Cagayan

Telephone Numbers (078) 304-1126 / 396-2143

ATTY. ROGELIO R. TALIPING, JR.
BAC Chairperson/Provincial Legal Officer

Standard Form Number: SF-GOOD-13a
 Revised on: July 28, 2004

List of all Ongoing Government & Private Contracts including contracts awarded but not yet started

Business Name : _____

Business Address : _____

Name of Contract/ Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Date Awarded b. Date Started c. Date of Completion	% of Accomplishment		Value of Outstanding Works /
			Description	%		Planned	Actual	
Government								
Private								
						Total Cost		

- Note: This statement shall be supported with:**
- 1 Notice of Award and/or Contract
 - 2 Notice to Proceed issued by the owner
 - 3 Certificate of Accomplishments signed by the owner or authorized representative

Submitted by : _____

(Printed Name & Signature)

Designation : _____

Date : _____

Statement of Single Largest Completed Contract similar in nature

Business Name : _____

Business Address : _____

Name of Contract	d. Owner's Name e. Address f. Telephone Nos.	Nature of Work	Bidder's Role		d. Amount at Award e. Amount at Completion f. Duration	a. Date Awarded b. Contract Effectivity c. Date Completed
			Description	%		
Government						
Private						

Note: This statement shall be supported with:

- 1 Contract
- 2 Certificate of Completion
- 3 Certificate of Acceptance

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

BID SECURING DECLARATION FORM

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

X-----X

BID SECURING DECLARATION
Invitation to Bid: *[Insert Reference number]*

To: *[Insert name and address of the Procuring Entity]*

I/We¹, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

¹ Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]

[Insert Signatory's Legal Capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

Technical Specifications

Item Number	Description	Qty	Unit	Total	Delivered, Weeks/Months
1	Brand New Response/ Transport Vehicle	1	unit	P 2,792,000.00	90 days

Item	Specification	Statement of Compliance	
1	<p style="text-align: center;">ITEM DESCRIPTION</p> <p>BRAND NEW RESPONSE/TRANSPORT VEHICLE <u>Note: These are the minimum required specifications</u></p> <p>1. TECHNICAL SPECIFICATIONS:</p> <p>ENGINE: 4-Cylinder, In-line Type 16-Valve, DOHC diesel, Turbo Charge intercooled Displacement, cc: 2,755</p> <p>PERFORMANCE: Drivetrain: Rear-Wheel Drive Maximum Torque: 450Nm @ 1,600-2,400 rpm Maximum Output: 176ps @ 3,400rpm</p> <p>TRANSMISSION/ SUSPENSION BRAKES Type: Six (6) speed Automatic Front/Rear Suspension: McPherson Strut 4-link Coil Spring Front/Rear Brake: Ventilated Discs Braking technology: ABS Tires/Wheels: 235/60R17LT Alloy</p> <p>CAPACITIES/DIMENSIONS: Length x Width x Height (mm): 5,300 x 1,970 x 1,990 Wheelbase (mm): 3,210 mm Ground Clearance: 175 mm Seating Capacity: 10 pax Number of Doors: 4 Fuel Capacity: 70L</p> <p>SAFETY AND SECURITY: With ABS, Brake Assist, Hill Start Assist, SRS airbag, Seat belts, Back Monitor & Clearance/ Back Sonar</p> <p>OTHER FEATURES: Power Windows/Door Lock, Mirrors & Sliding doors Smart Entry, Push Start, Cruise Control & Auto easy Closer Color: White or Gray Metallic With Top Emergency Blinker Light, Red & Blue With Front and Rear Bull bars With PGC Official Stickers & Decals</p> <p>2. DELIVERY: FOB Tuguegarao City</p> <p>3. WARRANTY: Three (3) years or 100,000 km warranty parts and services against factory defect whichever comes first, and registration Provide basic tools, manufacturer's manual (parts catalogue, shop and operation's manual,</p>	<p>QTY</p> <p style="text-align: center;">1 unit</p>	<p><i>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to</i></p>

	<p>Free labor and materials for the first PMS equivalent to 1000-1500 km</p> <p>Free LTO registration for 3 years</p> <p>XX</p>		<p><i>the applicable laws and issuances.]</i></p>
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Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Form

Date: _____
 Invitation to Bid² N^o: _____

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said Bidding Documents for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:³

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state "None")		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

² If ADB, JICA and WB funded projects, use IFB.

³ Applicable only if the Funding Source is the ADB, JICA or WB.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity] [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity].*

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Goods Offered From Within the Philippines

Name of Bidder _____ . Invitation to Bid⁴ Number _ . Page . of ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

⁴ If ADB, JICA and WB funded projects, use IFB.